

8th International Conference on Isotopes and Expo SPEAKERS' INSTRUCTIONS

Please bring your presentation materials on a CD-ROM/DVD or a USB Memory stick. Presentations must be in Microsoft Power Point or Adobe Reader format. In naming the file with your presentation, please use the following format:

LAST Name-Short Title.PDF or PPT

When you arrive at the meeting, please sign in at the VIP and Speakers Desk in the 8ICI Registration Area.

As soon as possible, please bring your disk or flash drive with your presentation to the Speaker Ready Room. All presentations should be delivered to the Speaker Ready Room the day before your scheduled presentation. The room will be available:

Sunday 2:00 to 6:00- Technical support available.

Monday- Wednesday – 7:00 AM to 6:00 PM – Self serve

Thursday – 7:00AM – 10:00 – Self serve

If your presentation contains animations, you are encouraged to preview them on the computers in the Speaker Ready Room.

1. Please report to your Session Chair, in the room assigned for your session (as listed in the Official Program) fifteen (15) minutes prior to the start of the session at which time you might provide him/her with brief biographical information, if you have not already done so.
2. Please cooperate with your Session Chair in limiting your presentation to the time indicated in the Official Program. This time includes a discussion period following the formal presentation of your paper.
3. Presentation times have been generally set to 25 minutes for Plenary and Keynote Lectures, 20 minutes for Invited Papers, 15 minutes for Contributed Papers (please leave 3 to 5 minutes for questions in your period). Please refer to the Final Program for exact individual presentation times.
4. Please do not ask the Session Chair to reschedule your paper within the session. Many attendees schedule their attendance at various sessions in accordance with the printed times listed in the Official Program.
5. All technical session rooms will be supplied with the following equipment:
 - 1 Laptop (OS Windows 7) with Microsoft PowerPoint and Adobe Reader
 - Wireless mouse and microphone and podium
 - 1 LCD Projector (resolution of 1024 x 768)
 - 1 Screen
 - 1 Laser Pointer

8th International Conference on Isotopes and Expo POSTER SESSION INSTRUCTIONS

Your poster will be presented in a Poster Session in Regency A-D at Chicago Hyatt Regency. During the Poster Sessions all papers in either Poster A or Poster B section will be discussed simultaneously. Your display must be attended by the author or coauthor during the Poster discussion periods on Tuesday and Wednesday.

POSTER SESSION SET-UP TIMES

Poster set up is on Sunday, August 24 from 12 Noon-5:30 PM. Prepare your poster presentation and materials to maximize the advantage of presenting in a poster session. In particular, note that poster sessions differ in these important ways from traditional sessions.

- Visual materials are displayed on a 48" x 48" freestanding corkboard (DIN A0 fits). Material should be legible from a distance of 3 feet.
- Papers should be discussed, rather than read.
- Poster displays frequently require more preparation and include more complex figures.

The following is provided by American Nuclear Society:

A freestanding corkboard 4' x 8' to be shared, push pins to mount your poster and a sign with the poster ID.

PRESENTERS WILL FURNISH THE FOLLOWING:

- o Diagrams, charts, figures, photos, drawings – These should be sized and lettered so they are legible from a distance of 3 ft.
- o They should be precise and neatly prepared.
- o Handouts - It is recommended that presenters provide handouts, including the text of the poster. Please bring handouts that you will need or use the ANS Business Office to make copies.

PRESENTATION

- ✓ Your display must be attended by the author or by a co-author during the Poster Presentation hours on either Tuesday or Wednesday from 1-3 PM.
- ✓ Materials must be posted for the duration of the sessions until Wednesday at 3:00 PM.
- ✓ Remember this is an informal discussion and information exchange. This discussion may begin with a question from an interested observer. You may initiate a discussion by pointing out the particular figure that depicts the essential conclusions of your paper and allow questions and answers to flow from that point.

TEARDOWN INSTRUCTIONS

Remove your materials from the poster board immediately after the end of the presentation period on Wednesday. ANS is not responsible for materials left on the boards after 3 PM Wednesday, August 27.

8th International Conference on Isotopes and Expo INSTRUCTIONS FOR MANUSCRIPT PREPARATION

Authors of 8ICI oral or poster presentations are invited to submit a full manuscript of their subject to a Special Issue of the Journal of Radioanalytical and Nuclear Chemistry (JRNC). The manuscripts will be subject to peer review and acceptance by the Journal.

Presentation of the paper at the conference does not constitute any right to have the paper published in JRNC - the reviewers will adhere strictly to the journals' standards and only a select number of papers best meeting these standards will appear in the Special Issue.

The authors who prefer to submit their manuscripts to another journals, which would fit better the scope of their work, may feel free to do so. It would be appreciated if such papers include a note "Presented at the 8th International Conference on Isotopes and Expo held in Chicago, IL, United States, 24 – 28 August 2014".

Authors are advised to plan their manuscripts according to the Journal's recommendations. The manuscripts should have a total length of 20,000 to 30,000 characters including spaces (one page being approximately 3,000 characters as reference for the size of tables and figures). The manuscripts must be following the Journals' requirements for content and format:

http://static.springer.com/sgw/documents/1445482/application/pdf/Author_Instructions_JRNC_Final.pdf

Authors must submit their manuscript electronically via the Journals' submission web site by the closing date 31 August 2014. Reviews will be conducted in a manner to have accepted final manuscripts sent to the publisher by December 1, 2014. Subsequent copy-editing and author proof will allow on-line publishing by 31 March 2015.

Manuscripts requiring major revisions and additional reviews may be rejected from inclusion in the Special Issue. Authors will be offered the option to submit the revised manuscript to a regular issue of the Journal for further review.

As a standard procedure of the Journal, authors will have the opportunity to suggest several reviewers for their manuscript; reviewers will be assigned by the editors. The 8ICI Organizers wish to alert authors that they may be selected to review two or three manuscripts from their subject area. As a courtesy to the colleagues, rapid review will be required.

SUBMISSION OF MANUSCRIPTS

Go to the JRNC submission website, register if you have not done so before. <http://www.editorialmanager.com/jrnc/>

1. login as an author
2. submit new manuscript

3. choose special issue manuscript.
4. a series of screens asking basic questions will need to be filled in
5. when you get to a screen with COMMENTS, you must type the number 1 on the first line and then on a separate line si:8 ICI, then put on the third line the ANS abstract log number of your paper. Also, please note that even though this says you can select online color, it is not an option. All figures must be black and white. Make sure each entry is on a separate line.
6. Finally, you will need to attach the source files (editable formats, not pdfs).
7. Please EMAIL us the JRNC number assigned to the manuscript (at sam.glover@uc.edu, rolf.zeisler@8ici.org)