



Student Assistants' Hotel Reservation Instructions

2007 ANS/ENS International Meeting November 11-15, 2007

- To make your hotel reservation, you may call the hotel directly:

Omni Shoreham Hotel
2500 Calvert Street, NW
Washington, DC 20008

Hotel Telephone: (Main Line 202/234-0700
Hotel Reservations: 800/545-8700
Reservations Fax: 202/756-5145

- When making your reservation for the 2007 ANS/ENS International Meeting, please mention the student room rate (to secure the rate) of **\$187.00 (single/double occupancy)**. (Each additional occupant will be charged \$20.00 additional). A valid student I.D. will be required at check-in. (Note: Rooms are subject to applicable taxes subject to change without notice). In order to guarantee the discounted Student Assistants room rate, reservations must be made by Friday, October 19, 2007.
- The hotel's check-in time is 3:00 p.m. The hotel's check-out time is 12:00 p.m. You must guarantee your room with a credit card for a first night's deposit. You can use one credit card per room, or each individual can supply a card if arrival dates differ. Your deposit guarantees your room. Telephone all reservation changes to the Omni Shoreham Hotel Reservation Department at 800/545-8700. Failure to cancel your reservation 48 hours prior to your arrival will result in one night's room and tax being charged to your credit card or loss of deposit.
- If applicable, please provide your roommates' names and arrival/departure dates to the hotel when you make your reservation. The hotel will not assign roommates or change roommate assignments.
- If you are in need of a roommate, you can contact the Student Chair, Scott Luchau (phone) 804-273-2511 or email: Scott.A.Luchau@dom.com for names of other students who may need a roommate. It will be your responsibility to contact them to make room arrangements.
- The hotel will confirm your reservation in writing.
- **CANCELLATIONS**
Please telephone changes to the hotel reservation department at 800/545-8700. Your deposit guarantees your room.