## SPEAKERS' INSTRUCTIONS FOR ANS NATIONAL MEETINGS

## LWR 2013

• Upload your presentation to the designated website by September 3<sup>rd</sup>, 2013. The upload instruction will be posted online at the conference website via <u>http://epsr.ans.org/meeting/?m=138</u> by August 18<sup>th</sup>, 2013.

• Pick up your badge and meeting materials at the ANS Registration Desk.

• Please report to your Session Chair, in the room assigned for your session (as listed in the Official Program), 15 minutes prior to the start of the session. If you have not already done so, please provide him/her with brief biographical information.

• Please cooperate with your Session Chair by limiting your presentation to the time indicated in the Official Program. This time includes a five-minute discussion period following the formal presentation of your paper.

• Please do not ask the Session Chair to reschedule your paper within the session. Many attendees schedule their attendance at various sessions in accordance with the times listed in the Official Program.

• Most presentations are scheduled for 20 minutes, with approximately 15-18 minutes for presentation, and 2-5 minutes for questions. Some presentations are scheduled for 30 minutes, with approximately 25 minutes for presentation, and 5 minutes for questions.

• Technical session rooms will have the following equipment:

1 LCD Projector, AV Screen, and Laser Pointer Laptop Wireless Mic Wireless Mouse

\*LCD projectors will be able to project a resolution of 1024X768. \* A VGA cable will be provided.

If you would like to rent (at your expense) any other A/V equipment for your presentation scheduled session, please contact the ANS Meetings Department at 708/579-8246 or contact Lisa Alicea lalicea@ans.org.