## Poster Presentation Guidelines

- You must have your poster **printed and ready** before you arrive!
- Posters are recommended to be 36" x 42" in size; landscape is preferred (36" height x 42" length). Your poster **must not** exceed 48" in height and 42" in length.
- All posters will be set up in the Student Union Ballroom C on the second floor (Map linked here: <a href="https://studentunion.utk.edu/wp-content/uploads/sites/74/2019/03/Phase-II-Second-Floor-Map.pdf">https://studentunion.utk.edu/wp-content/uploads/sites/74/2019/03/Phase-II-Second-Floor-Map.pdf</a>
- We will supply stands and Velcro command strips to mount your poster. Please do not use or bring other methods, such as foam boards.
- **Poster Setup** will begin at 9:15 AM EST and end at 10:30 AM EST on Saturday, April 15th.
- **Poster Takedown** will begin at 4:15 PM EST and end at 5:15 PM EST on Saturday, April 15th.
- When you begin to set up, poster stands will be marked to separate the morning and afternoon sessions (I and II). Please place your poster in the correct space!
- If you are presenting work as a group, please ensure one presenter **is present at all times** during your mandatory session.
- Dress business professional, as expected most times during the conference.
- Posters selected for awards will be announced at the dinner on Saturday (at the Foundry).

## **Lighting Talk Guidelines**

- Lighting Talk presentations (PowerPoints) will be given a 10-minute time slot, with 5 minutes for the presentation, 3 minutes for questions, and 2 minutes for transition. Please limit your presentation to the time indicated in the Official Program, and with your Session Chair.
- Please report <u>15 minutes</u> prior to the start of the **session** to your Session Chair in the room assigned for your session (per the Program).
- The content in the lighting talk should be directed toward **a general**, **diverse** audience.
- All visual materials are prepared such that they are **visible** to everyone in attendance.
- You may use the supplied PowerPoint template found on our resources page: <a href="https://www.ans.org/meetings/student23/resources/">https://www.ans.org/meetings/student23/resources/</a>
- Your presentation **MUST** be accessible and on hand prior to your presentation through some form (i.e. USB flash drive)
- As a backup, please email your presentation file to our conference email with the Subject "LIGHTING TALK ANS2023" at least 1 hour prior to the session.
- Dress business professional, as expected most times during the conference.
- Lighting Talks selected for awards will be announced at the dinner on Saturday (at the Foundry).

## **Full Presentation Guidelines**

- Full Presentations (PowerPoints) will be given a 20-minute time slot, with 15 minutes for the presentation and 5 minutes for questions. Please limit your presentation to the time indicated in the Official Program, and with your Session Chair.
- Please report <u>15 minutes</u> prior to the start of the **session** to your Session Chair in the room assigned for your session (per the Program).
- All visual materials are prepared such that they are **visible** to everyone in attendance.
- You may use the supplied PowerPoint template found on our resources page: https://www.ans.org/meetings/student23/resources/
- Your presentation **MUST** be accessible and on hand prior to your presentation through some form (i.e. USB flash drive)
- As a backup, please email your presentation file to our conference email with the Subject "FULL PRESENTATION ANS2023" at least 1 hour prior to the session.
- Dress business professional, as expected most times during the conference.
- Full Presentations selected for awards will be announced at the dinner on Saturday (at the Foundry).