

## **Guidelines for NPC Approval of Class IV Co-Sponsorship**

Over the years, it has been the policy of the American Nuclear Society (ANS) to be a non-participating co-sponsor of meetings run by other professional societies and organizations. This is known as Class IV sponsorship. This type of sponsorship does not involve any input by ANS other than allowing the use of the ANS logo and the ANS name as a cooperating organization on meeting programs and materials distributed by the meeting organizers.

ANS-approved Class IV co-sponsored meetings will also be listed in the meeting calendar published in *NUCLEAR NEWS*, starting three to four months before the meeting dates.

- An ANS technical division must support all ANS Class IV sponsorship requests.
- When seeking ANS sponsorship, the meeting dates should not conflict with other ANS-sponsored meetings.
- The technical program of the meeting must be of interest to the membership of the Society.
- The registration fee for ANS member attendees must be the same as the fee charged to members of the primary sponsoring organization.
- The ANS must be placed on the mailing list to receive all meeting materials, call for papers, programs, etc.
- In no instance will Class IV sponsorship be afforded to meetings, classes, or seminars run by profit-making entities or individuals.
- No Class IV meetings will be approved for dates four weeks on either side of the ANS Annual or Winter Meetings, except for international meetings held outside the U.S. with special approval of the National Program Committee.
- No Class IV meetings will be approved that are scheduled within four weeks on either side of Class I or II topical meeting on a related topic without the specific agreement of Class I or II meeting organizers. The organizers of the Class IV meeting are responsible for contacting the General Chair and Technical Program Chair of each Class I or II topical meetings scheduled during the blackout period and obtaining a written agreement that there is no conflict.
- No Class IV meeting will be approved during the same week as a Class I or II topical meetings, regardless of technical content, without special approval of the NPC.
- Class I or II topical meetings that are approved or rescheduled after a Class IV sponsorship has been approved may be granted calendar placement on dates that overlap Class IV schedules at the discretion of the NPC.

When the extent of ANS participation is simply lending its name to the meeting (Class IV), the inviting organization shall be required by the NPC Chair to submit Form 6: ANS Class IV Approval Request Form and sign the following statement:

The (inviting organization) agrees, in consideration of the license to use the American Nuclear Society's name in connection with (name of event), to make no claim, in relation to such event, against the American Nuclear Society, its officers, agents or employees for any reason whatsoever, and to hold the American Nuclear Society, its officers, agents, and employees harmless against any claims, including attorney's fees and judgments, arising out of such event.

The signed statement (Form 8: Waiver/Notice - Class II and Class IV Meetings) must be returned to the ANS Director of Meetings. Whatever the degree of ANS co-sponsorship, no commitment to co-sponsor meetings may be made without the prior approval of the NPC, the President of the Society, and the Executive Director. The dates of such an event must not conflict with other Society-sponsored or co-sponsored meetings.