

Co-Sponsorship with Other Organizations

The term ANS co-sponsored may be part of the meeting announcement only if negotiations among the organizations involved have been finalized and the required approvals and waivers for the assignment of financial and legal responsibility for the meeting have been obtained. Either ANS or some other organization must accept the sole financial responsibility for the meeting. The organization accepting financial responsibility is the legal agent for the meeting.

In the case of co-sponsored meetings, program responsibility generally rests with the organization primarily responsible for the meeting, and the NPC responsibilities depend on the degree of ANS co-sponsorship.

In cases where ANS is not the principal sponsor, the role of ANS must be identified on all program and promotional material for the meeting as follows: "Sponsored by the (inviting organization/others), with the cooperation of the American Nuclear Society."

Neither the ANS nor its professional divisions will accept donations from meeting sponsors or meeting organizers of Class II meetings. (Class II meetings are described in the section titled "Types and Classes of Meetings.") This provision is necessary to ensure that ANS limits financial liability to the terms agreed upon at the time of meeting approval.

Guidelines for NPC Approval of Class IV Co-Sponsorship

Over the years, it has been the policy of the American Nuclear Society (ANS) to be a non-participating co-sponsor of meetings run by other professional societies and organizations. This is known as Class IV sponsorship. This type of sponsorship does not involve any input by ANS, other than allowing the use of the ANS logo and the ANS name as a cooperating organization on meeting programs and materials distributed by the meeting organizers.

ANS approved Class IV co-sponsored meetings will also be listed in the meeting calendar published in *NUCLEAR NEWS*, starting three to four months prior to the meeting dates.

- All requests for ANS Class IV sponsorship must be supported by an ANS technical division.
- When seeking ANS sponsorship, the dates of the meeting should not conflict with other ANS sponsored meetings.
- The technical program of the meeting must be of interest to the membership of the Society.
- The registration fee for ANS member attendees must be the same as the fee charged to members of the primary sponsoring organization.
- The ANS must be placed on the mailing list to receive all meeting materials, call for papers, programs, etc.
- In no instance will Class IV sponsorship be afforded to meetings, classes, or seminars run by profit-making entities or individuals.
- No Class IV meetings will be approved for dates four weeks on either side of the ANS Annual or Winter Meetings, except for international meetings held outside the U.S. with special approval of the National Program Committee.
- No Class IV meetings will be approved that are scheduled within four weeks on either side of a Class I or II topical meeting on a related topic without specific agreement of the Class I or II meeting organizers. The organizers of the Class IV meeting are responsible

for contacting the General Chair and Technical Program Chair of each Class I or II topical meeting scheduled during the blackout period and obtaining from them a written agreement that there is no conflict.

- No Class IV meeting will be approved during the same week as a Class I or II topical meeting, regardless of technical content, without special approval of the NPC.
- Class I or II topical meetings that are approved or rescheduled after a Class IV sponsorship has been approved may be granted calendar placement on dates that overlap Class IV schedules at the discretion of the NPC.

When the extent of ANS participation is simply lending its name to the meeting (Class IV), the inviting organization shall be required by the NPC Chair to submit Form 6: ANS Class IV Approval Request Form and sign the following statement:

The (inviting organization) agrees, in consideration of the license to use the American Nuclear Society's name in connection with (name of event), to make no claim, in relation to such event, against the American Nuclear Society, its officers, agents or employees for any reason whatsoever, and to hold the American Nuclear Society, its officers, agents, and employees harmless against any claims, including attorney's fees and judgments, arising out of such event.

The signed statement (Form 8: Waiver/Notice - Class II and Class IV Meetings) must be returned to the ANS Director of Meetings. Whatever the degree of ANS co-sponsorship, no commitment to co-sponsor meetings may be made without the prior approval of the NPC, the President of the Society, and the Executive Director. The dates of such an event must not conflict with other Society-sponsored or co-sponsored meetings.

TOPICAL MEETINGS:

	Class I <ul style="list-style-type: none"> • ANS - Major Sponsor • Financial/Program Responsibility • Topics of National/Int'l Scope • 1-day workshop with registration fees (held either separately or in conjunction with another meeting) 	Class II <ul style="list-style-type: none"> • ANS - NOT Major Sponsor • NO Financial Responsibility • ANS Division Participation in the Technical Program 	Class III <ul style="list-style-type: none"> • ANS Topical Meeting - Embedded in National Meetings 	Class IV <ul style="list-style-type: none"> • Use of ANS name ONLY
Meeting Function				
Financial Responsibility	ANS	Other Organization	ANS	Other Organization
Budget Preparation	ANS and ANS Local Section	Other Organization	ANS	Other Organization
National Program Committee (NPC) Approvals/Liaison	ANS Division	ANS Division	ANS Division (One-step NPC Approval)	ANS Division (One-step NPC Approval)
Contractual Agreements (Hotel Negotiations, Social Events, Tours, etc.)	ANS or ANS Local Section	Other Organization	ANS	Other Organization
Local Arrangements (Hotel, Meeting Arrangements, Social Events, etc.)	ANS or ANS Local Section	Other Organization	ANS	Other Organization

Meetings Proceedings and Transactions Committee (MPTC) Approvals/Liaison	ANS Division	ANS Division	ANS or ANS Division (One- step NPC & MPTC Approval)	Other Organization
Overall Technical Program Responsibility (including Theme and Scope of Meeting)	ANS Division	Other Organization ¹	ANS Division	Other Organization
Publications Coordination and Oversight of Technical Quality	ANS Division	Other Organization	ANS Division	Other Organization
Printing of Meeting Publication (Proceedings, Transactions, Abstracts, etc.)	ANS or ANS Local Section	ANS or Other Organization	ANS	Other Organization

	Areas of Responsibility		
Class of Sponsorship	Financial & Publications ¹	Technical Program ²	Meeting Organization and Arrangements
I (Major)	ANS	ANS	ANS
II (Technical Program-Recurring)	E	O/ANS Participation	E
III (Embedded Topical)	ANS	ANS	ANS
IV (Use of ANS name <u>only</u>)*	O	O	O

1 = The General Chair must be from the organization with financial and publication responsibility

2 = The Technical Program Chair must be from the organization having technical program responsibility

* = Must receive approval from the NPC

O = Other co-sponsoring organization

E = Either ANS or another co-sponsoring organization (agreement must be established in writing)