

SSC Action Items · 17 June 2003

Action Item	Description	Responsibility	Status
06/03-01	Conduct an email vote to the SSC committee to approve the November 2002 minutes.	Ahmad	Open
06/03-02	Send out the 1991 Standards Annual Activities Report as well as her draft of the new report to the SSC, and working group, subcommittee and consensus committee chairs.	Ahmad	Open
06/03-03	Distribute to the SSC his meeting minutes and membership list of the ANSI HSSP ISC.	Mallay	Open
06/03-04	Make a presentation and appropriate suggestions about making a policy regarding risk-informing ANS standards	Spellman	Open
11/02-01	Send a mock-up of the Annual Activities Report to all working group, subcommittee, and consensus committee chairs to complete any missing information.	Ahmad	Open
11/02-02	Send Steve Stamm his notes regarding the ANS membership survey.	Mallay	Open
11/02-03	Prepare a report based on the ANS Membership Survey and send it to the SSC.	Stamm	Open
11/02-05	Revise the Standards Committee Rules and Procedures to meet the commitment made to ANSI.	Mallay	Open

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06/02-01	Create three statements regarding standards that have been superseded, voted for withdrawal, or ANSI withdrawn; work with William Hopkins and James Mallay to create a policy.	Spellman	Open
06/02-02	Draft a policy on withdrawn standards, once action item 06/02-1 has been met.	Mallay	Open
06/02-03	Consensus Committee Chairs shall submit their Annual Activities report by January 01, 2003.	Consensus Committee Chairs	Open
11/01-11	Draft a policy on reaffirmation	Mallay	Open
11/01-13	Draft a policy for Balance of Interest to apply to RISC only.	Mallay	Open
6/01-2	Develop a one-page guidance document to determine when an exception to the meeting room reservation policy is appropriate.	Mallay	Open
11/00-1	Review ANS process for withdrawing standards and referencing withdrawn standards. Provide report at June meeting.	Spellman, Hopkins, Ahmad	Open
11/00-18	Distribute 1-2 policies each month for review. SSC membership shall provide a response to each one in no more than 6 weeks.	Mallay and SSC Membership	Open