HOTEL RESERVATION FORM

THE WESTIN DIPLOMAT • HOLLYWOOD, FL

2011 UWC
AUGUST 14-17, 2011

RESERVATION DEADLINE: JULY 22, 2011, 5:00 PM (EST)

PLEASE PRINT OR TYPE

GUEST NAME:

NAME(S) OF ADDITIONAL GUEST(S) SHARING ROOM:

COMPANY:

MAILING ADDRESS:

CITY/STATE/ZIP: COUNTRY:

TELEPHONE: FACSIMILE: EMAIL:

ARRIVAL DATE: DEPARTURE DATE:

PREFERRED ACCOMMODATIONS

SPECIAL REQUEST: ☐ HANDICAP ACCESSIBLE

ROOM RATE: ☐ SINGLE/Double: $145.00 (PLEASE NOTE: FOR AN ADDITIONAL PERSON, THERE IS A $25.00 FEE PER ROOM, PER PERSON.)

ADDITIONAL SPECIAL REQUESTS:

EXPECTED ARRIVAL TIME: CHECK-IN TIME IS 4:00 P.M. • CHECK-OUT TIME IS 12:00 P.M.

METHOD OF PAYMENT

CREDIT CARD ☐ AMERICAN EXPRESS ☐ VISA ☐ MASTER CARD ☐ DINERS CLUB ☐ CARTE BLANCHE ☐ DISCOVER

CREDIT CARD NUMBER: EXPIRATION DATE:

CARDHOLDER’S NAME: DEPOSIT AMOUNT:

PLEASE NOTE: RESERVE YOUR ROOM EARLY! RESERVATIONS MUST BE MADE BY JULY 22, 2011 — 5:00 P.M. (EST).

• RESERVATIONS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECT TO AVAILABILITY AND WILL BE CHARGED AT THE HOTEL’S PREVAILING ROOM RATE.
• THE HOTEL’S CHECK-IN TIME IS 4:00 P.M. ROOM ASSIGNMENTS PRIOR TO THAT TIME ARE ON A “SPACE AVAILABILITY” BASIS ONLY.
• THE HOTEL’S CHECK-OUT TIME IS 12:00 P.M. GROUP ATTENDEES STAYING IN THEIR ROOMS BEYOND CHECK-OUT TIME WITHOUT HOTEL AUTHORIZATION WILL BE CHARGED FOR AN ADDITIONAL ROOM NIGHT. LATE CHECK-OUT IS PROVIDED BASED ON AVAILABILITY AND IS SUBJECT TO THE HOTEL’S BUSINESS NEEDS. ARRANGEMENTS CAN BE MADE BY CONTACTING THE FRONT DESK AND REQUESTING LATE CHECK-OUT.
• ONE NIGHT’S PREPAYMENT BY CREDIT CARD MUST ACCOMPANY RESERVATION TO GUARANTEE ROOM.
• YOUR DEPOSIT GUARANTEES YOUR ROOM. PLEASE TELEPHONE CHANGES TO OUR RESERVATION DEPARTMENT AT 888-627-9057. FAILURE TO CANCEL YOUR RESERVATION WITHIN 72 HOURS PRIOR TO YOUR ARRIVAL DAY WILL RESULT IN ONE NIGHT’S ROOM AND TAX BEING CHARGED TO YOUR CREDIT CARD OR LOSS OF DEPOSIT.
• GUESTS WHO CHECK OUT EARLIER THAN SCHEDULED WILL INcur A PENALTY OF ONE NIGHT’S ROOM AND TAX. THE GUEST WILL BE INFORMED OF THIS AT CHECK-IN AND CAN CHANGE HIS/HER RESPECTIVE CHECKOUT DATE AT THE TIME OF CHECK-IN, WITHOUT PENALTY. AN EARLY CHECK-OUT AFTER THAT TIME WILL THEN BE CHARGED A PENALTY OF ONE NIGHT’S ROOM AND TAX.
• ALL RATES ARE SUBJECT TO APPLICABLE TAXES, SUBJECT TO CHANGE WITHOUT NOTICE.